

Minutes to Erasmus Fairtrade meeting

Thursday 8th March 2018

Chieti, Italy

Present

Annalisa, Elizabeth, Finn, Susanne, Hilary, Vanessa, Anka. Helga, Ralf, Monika.

Agenda items:

1. Finance
2. Final report
3. 3 AOB

Action points

1. Finance

Thomas Deacon Academy (TDA) to send copy of financial agreement plus each school's expected amount which will be distributed after the final report has been approved.

2. Final report and mobility tool.

TDA to send template of final report to the team in advance of final teacher meeting in Dortmund in April.

Mobility tool - needs each school to input names and dob of participants at each meeting. Also the final spending for: project management / teacher meetings / student exchange meetings

Future work:

Erasmus project team reunion meeting to share pedagogy Autumn 2018

Future visits through links with Europe/ Africa to visit producers.

Explore if funding is available from UNESCO and / or fundraising.

Next meeting 25th April 2018 in Dortmund.

NB All schools bring their draft of the final report and details about their own spending (not receipts) and name etc of all participants for each of the meetings over three years.

Meeting will include agreeing what to write in the final report and each school uploading the budget and participant details onto the shared mobility tool.

HFa 13/03/18